



## **SPIRITUAL LIFE DIRECTOR**

**Accountable to:** Executive Director

**General:** In conjunction with the Executive Director, the Spiritual Life Director shares responsibility for the overall growth and direction of L'Arche Tahoma Hope (LTH) as well as participation in the larger family of L'Arche in the USA and the International Federation. The Spiritual Life Director holds primary responsibility for ensuring the vibrant spiritual life of the community, as well as for making spiritual growth opportunities available to all community members regardless of faith background. Guided by the mission and charter of L'Arche, the Spiritual Life Director specifically supports the Residential Director in ensuring that L'Arche values, traditions and Pillars of Spirituality are lived in the homes and Day Support.

**Program Scope and Location:** The Spiritual Life Director serves as a member of the executive leadership team (Director Circle) with a focus on supporting the spiritual life of the LTH community. L'Arche Tahoma Hope's offices are located in the Summit area of Pierce County, south of Tacoma.

### **Quality of Life for Core Members**

- Listen to the spiritual life and daily life of core members (individuals with intellectual disabilities), establishing trusting relationships over time.
- Support core members in expressing their beliefs and sharing them.
- Connect with faith communities in support of core member participation as desired.
- Ensure regular opportunities for inclusive community prayer.

### **Quality of Experience for Assistants**

- Facilitate conversation on the role of faith and spiritual practices in the life of the LTH community and provide opportunities for individual and group reflection on the Pillars of L'Arche Spirituality.
- Accompany assistants and other community members in their spiritual growth and development, particularly as it relates to their experiences in L'Arche.

### **Outreach Responsibilities**

- Share responsibility to foster strategic organizational relationships with LTH's partners
- Support development efforts by faith-based groups into LTH's mission
- Serve as a resource to L'Arche USA and the International Federation

### **Administrative Responsibilities**

- Seek out and utilize a variety of resources from a diverse faith traditions and across L'Arche
- Develop and track the spiritual life budget
- Serve as a member of the Community Council, an inclusive advisory body meeting every other month

### **Community Expectations**

- Be a mature person well-grounded in and practicing a faith tradition aligned with the Pillars of L'Arche Spirituality
- Be able to support others to deepen in their faith traditions and spiritual practices
- Commit to the mission and philosophy of L'Arche, including the Pillars of L'Arche Spirituality
- Observe appropriate boundaries in all relationships and adhere to all LTH policies
- With the Director Circle, help vision, plan and carry out community-wide celebrations

### **Skills and Qualities Desired**

- Strong interpersonal and communication skills
- Self-starter and highly motivated team player
- Ability to listen and respond appropriately to both verbal and nonverbal communication
- Ability to organize and present information to others in groups of various sizes
- Sense of humor, adaptability and flexibility are major plusses
- Strong personal organization and time management
- Ability to work collaboratively with and mentor others
- Training or experience in mental health and/or counseling

**Minimum Qualifications**

- Four-year undergraduate degree
- Advanced study in theology, ministry, counseling, spiritual direction or related field (master's degree or higher preferred)
- Three years' work experience with young adults ages 18-35 in a faith-based setting or organization (five years preferred)
- Demonstrated maturity in a community-oriented living or working experience (L'Arche or other)
- Person of integrity with healthy boundaries and demonstrated good judgement
- Demonstrated commitment to own personal and spiritual growth

**Trainings/Certifications Required (can be completed after hire)**

- CPR/First Aid
- Blood Borne Pathogens
- WA State Food Handlers Certificate

**Wages and Benefits:** Salaried, live-out position 30 hours per week and requiring some weekends and in-state travel. Benefits eligible. Wage dependent on qualifications.

L'Arche is an Equal Opportunity Employer.

**To apply:** Qualified candidates are asked to submit a resume and cover letter explaining why they are drawn to the position to:

**Email:** [info@larchetahomahope](mailto:info@larchetahomahope)

**Mail:** Hiring Manager L'Arche Tahoma Hope 12303 36th Ave E Tacoma WA 98446